



# UNITED FACILITIES, INC.

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## New Account Worksheet

(Note: Please "TAB" between fields.)

**Date:**

**Company Name:**

**Contact:**

**Phone:**

**Fax :**

**E-Mail:**

### General Information:

- **Geographical Location Desired:**
- **Type of Product:**
- **Estimated warehouse space required:**
- **Liner feet of racking required:**
- **Temperature requirements:**
- **Average stack height:**
- **Maximum number of SKUs:**
- **Type of storage platform, Slip Sheet, Pallet etc:**
- **Pallet / Unit dimensions:**
- **Average Pallet weight:**
- **Maximum pallet weight:**
- **Any special packaging requirements:**
- **Explain the type of reporting that will be necessary for this account**

## Handling Requirements INBOUND

- **Percentage of product received by Truck: Rail:**
- **Average number of deliveries per Day: Per Week:**
- **Average number of SKUs per inbound load:**
- **Percentage of product on Pallet: Slip sheet: Loose:**
- **Any special handling requirements:**
- **Average number of orders per day:**
- **Average number of units or cases per inbound order:**
- **Is the inbound material bar coded? Yes No**
- **Will there be A.S.N. if yes what type. E.D.I. Fax Phone**

## Handling Requirements OUTBOUND

- **Percentage of full units: % Layers: % Loose:**
- **Average number of trucks / rail cars per Day: Per Week:**
- **Average number of SKUs per out bound load:**
- **Average number of orders per day:**
- **Average number of cases/pallets per order:**
- **How will the outbound shipping orders be received: Phone Fax EDI**
- **Who will coordinate carriers and pick-ups:**
- **Is stretch wrapping required: If yes: Who's stretch wrap? Customer U.F.**
- **Will there be any special labeling or packaging requirements?**
- **What type of reporting is required**

PLEASE E-MAIL THE COMPLETED FORM TO JOE ANDERSON AT [SalesInfo@unifac.com](mailto:SalesInfo@unifac.com)